

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 24, 2021
KENMORE BRANCH LIBRARY

President Bernard Rochford called the regular meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:05 pm in the community room of the Kenmore Branch Library. The following members of the Board answered the roll call: James Casey, Jill Darlington, Angela Neeley, William Rich, Bernard Rochford, and Ray Weber. John Frola was absent. Present from Library staff were Pam Hickson-Stevenson, Michelle Scarpitti, Carla Davis, Cheryl Engel, Pat Manning, Ryan McCoy, Brett Neff, Melissa Peeples, Lisa Percy, Pam Plumley, Peter Schantz, Val Sherman, and Barb White.

Mr. Rich moved, seconded by Mr. Weber, to adopt the agenda. The motion was adopted without dissent. 21-63
AGENDA

Ms. Neeley moved, seconded by Mr. Rich, to adopt the minutes of the May 27, 2021 regular Board meeting. The motion was adopted without dissent. 21-64
MAY BOARD
MINUTES

Mr. Rochford thanked the Kenmore Branch staff for hosting the first in-person meeting since the pandemic started. He stated Kenmore was also the first branch where he attended a meeting after joining the Board. Mr. Rochford continued his remarks by reporting that he and Ms. Hickson-Stevenson had met with Dave Lieberth and Don Taylor to discuss the Akron History Center being planned for the Bowery project on S. Main St. Also involved in the Center are the Downtown Akron Partnership (DAP) and the Summit County Historical Society. Mr. Lieberth would like for the Library ultimately to serve as the curators of the displays. DAP may have an ambassador on site. The owner of the Bowery development will take care of the building needs. The Library's Special Collections Division will develop the displays in the years to come. It is anticipated that this will not be a large commitment for the Library and that it will be good for Library recognition. PRESIDENT'S
REMARKS

Michelle Scarpitti, Fiscal Officer, presented the executive summary and financial report for May 2021. The Library received the Real Estate Homestead and Rollback settlement for the first half. The fund receipts are at 48.2% of the expected budget. Expenses are approx. 3.5% lower than in 2019. Materials and related purchases are 12% lower than in 2019. COVID expenses included \$106,485 for additional barriers in public areas. This was taken from the General Fund as the CARES Act funds have been spent.

Mr. Rich moved, seconded by Ms. Neeley, to adopt the financial report for May 2021. The motion was adopted without dissent. 21-65
MAY 2021
FINANCIAL
REPORT

Ms. Scarpitti presented the donor/gift list for May. The Library received \$307.00 in monetary donations and about a half-page of other donations.

Mr. Rich moved, seconded by Mr. Weber, acceptance of the donations and gifts with great appreciation. The motion was adopted without dissent. 21-66
DONOR/GIFT LIST

Ms. Scarpitti presented the investment report for May 2021. She stated that the interest in May was \$713.39 with approximately 89% going to the General Fund. She

reported that the Star Plus program has been eliminated by Star Ohio and the funds were transferred to Huntington.

[The investment report is appended to the minutes.]

Ms. Scarpitti then requested that the Board adopt the 2022 Alternative Tax Budget. This is due to the County by July 21.

21-67
ALTERNATIVE
TAX BUDGET

Mr. Weber moved, seconded by Mr. Rich, to adopt the Alternative Tax Budget. The motion was adopted without dissent.

Ms. Percy, Human Resources Director, presented the personnel report for June 2021. She stated that there were no changes since the report was sent to the Board. She introduced Peter Schantz, the new Facilities Director, and reported that long-time employee Diane Barton, Co-Manager of Business, Government & Science, is retiring.

Mr. Rochford commented that he and the Board appreciated all of the reports, time, and effort that Ms. Percy has given over the years and especially during the pandemic. Ms. Hickson-Stevenson added that she, too, appreciated all that Ms. Percy has done.

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
Personnel Report –June 2021

RESIGNATIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Doughty, Angel	Sub PSA I	06/18/2021	Public Services
Hickle, Carley	Student Assistant	06/05/2021	Mogadore
McCullough, Arlissa	Student Assistant	06/11/2021	Kenmore
Walker, Melissa	PSA II Full-Time	06/11/2021	Firestone Park

SELECTIONS:

Bodnar, Gerald	Off-Duty APD Officer	06/14/2021	Security
Johnson, Fred	Off-Duty APD Officer	06/10/2021	Security
Schantz, Peter	Facilities Director	06/14/2021	Facilities Services

CHANGE OF CLASSIFICATION (STATUS)/TRANSFER:

Dunkler, Emily	PSA Part-Time PSA Full-Time	06/07/2021	Mogadore Green
Hastings, Dominique	Leave without Pay Payroll Supervisor	06/04/2021	Business Office
Marzick, Zachary	PSA II Full-Time PSA II Full-Time	06/14/2021	Firestone Park Tallmadge
Peeples, Tracy	Security Officer Emergency Paid Sick Leave	05/21/2021	Security
Peeples, Tracy	Emergency Paid Sick Leave Security Officer	05/29/2021	Security
Vaughn, Pamela	Return from Unpaid FMLA Intermittent Unpaid FMLA	06/14/2021	Security

RETIREMENT

Barton, Diane

Division Manager

07/31/2021

Business, Government & Science

Barton, Diane

01/28/91 - 08/23/92 – Student Assistant, Business & Government

08/24/92 - 07/11/93 -- Librarian I, (Sr. PSA) Philosophy, Religion & Education

07/12/93 - 07/05/98 -- Librarian II, Philosophy, Religion & Education

07/06/98 - 10/01/14 -- Librarian, Business & Government

10/02/14 - 01/03/21 -- Division Manager Business & Government

01/04/21 - 07/31/21 -- Division Manager, Business, Government & Science

08/01/21 – Retirement

NUMBER OF STAFF MEMBERS

	<u>06.16.09</u>	<u>06.09.10</u>	<u>06.17.19</u>	<u>06.19.20</u>	<u>06.15.21</u>
Full-Time Staff:	291	270	277	148	249
80 Hrs. Exempt				47	44
75 Hrs. Non-Exempt				101	205
Part-time/Job-Share Staff:	68	54	46	0	38
Student Assistants:	86	73	78	0	48
Total number of Staff:	445	397	401	*148	335
Full-Time Equivalent	339	307	302	*NOTE: All other staff furloughed	273

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mr. Rich moved, seconded by Ms. Neeley, to adopt the June Personnel Report. The motion was adopted without dissent.

21-68
PERSONNEL
REPORT

Ms. Hickson-Stevenson highlighted that the Ellet traffic circle work continues. Brian Burch, Branch Manager, and Andrew Rockey, Facilities Project Specialist, continue to keep her informed about its status.

EXECUTIVE
DIRECTOR’S
REPORT

She also reported that during the State of Ohio budgeting process there was some positive press on public libraries around the country receiving American Recovery Plan Act (ARPA) funds but that was not the case in Ohio. Public libraries in Ohio are not a division of municipal or county government as they are in most other states. Because of that structure, public libraries in other states were eligible for ARPA funds. Libraries in Ohio are autonomous and not part of local governments. The State Library of Ohio (SLO), however, announced recently that the ARPA funds coming to Ohio will be used in a few ways. One decision made by the SLO is to defray the cost of transportation used for statewide resource sharing and delivery. ARPA funds will be used to pay for 30% of the fees paid by libraries for that service. The other mechanism for distribution of ARPA funds will be a competitive grant process to award the funds for projects that are related to outreach and the COVID-19 pandemic. Members of the Library’s Administration brainstormed ideas for a grant application. Work is proceeding. Ms. Hickson-Stevenson will be reaching out to some potential community partners with ideas for expanding access to Library materials, both physical and digital. The ideas

could involve large touchscreen kiosks and/or a type of Library material vending machine.

Ms. Davis reported on the Library's rebranding work, which is related to the Strategic Marketing Plan and was an objective of the Library's overall Strategic Plan. She highlighted the changes in the Library's newsletter, including returning to the former name, Insight. The name ShelfLife was developed in the 1990s, but the Library is about more than what is on its shelves. The new style of newsletter is a work in progress; the migration to telling more stories about what the Library can do for its customers continues.

REPORTS FROM
ADMINISTRATIVE
TEAM

Mr. Rochford stated there was no public participation at this time.

PUBLIC
PARTICIPATION

Mr. Rochford stated for the good of the order that it was really good to be back in person.

FOR THE GOOD OF
THE ORDER

There being no further business, the meeting adjourned at 4:47 pm.

ADJOURNMENT

President

Secretary