



Local Author/Creator Submission Guidelines

The Akron-Summit County Public Library is pleased to have the works of many local authors and artists on our shelves. The goal is to recognize local creative efforts by including them in the collection when possible. These materials are housed in the Local Author Collection at Main Library. In order to submit independently published materials, you must meet the following Library criteria:

- You must be a current or former resident of Summit County, Ohio.
- For written works, your contribution should be more than a single chapter, editing, ghost writing, or an acknowledgement.
- Author must warrant full ownership and/or legal rights to publish material, including artwork.
- The work must be a donated copy. It will not be purchased by the Library, and will become property of the Library.
- The donated copy will be evaluated by our Collection Development Department based on our Collection Development Policy. If accepted, the work will be added to the Local Author Collection and will be subject to current weeding policies and procedures.
- Upon evaluation, if the Library chooses not to add a donated work to the Library's Collection it will not be returned to the author.
- Due to time constraints and the volume of inquiries we receive, we are unable to meet with individual authors, or to notify authors of our decision. If we add your work to the collection, it will appear in our library catalog within two months.
- At this time, we are not accepting materials in e-book or e-audio format. Recorded music submissions must be a professionally produced CD.

Please fill out and sign this form for your work to be considered for the Akron-Summit County Public Library's Local Author Collection. Parental or guardian consent is required if the author is under the age of 18. Submit this form and a donated copy of your work to an Akron-Summit County Library branch, or send to:

Akron-Summit County Public Library
Collection Development Department
60 South High St.
Akron, OH 44326-1000

Title of work: _____ Author: _____
Publisher: _____ Publication Date: _____
ISBN/UPC: _____
Format: _____
Content: _____Fiction _____Non-fiction
Genre: _____ (for Fiction and Music)
Subject: _____(for Non-fiction)
Audience _____ Adult _____ Children _____ Young Adult

Name: _____
Address: _____
Library card number: _____ Phone: _____
Email: _____

If you are a former resident, please describe your connection to Summit
County _____

If available, please attach professional reviews or critiques of your work. For
works of non-fiction, specify credentials or a description of your expertise in
the subject area: _____

- I understand that submission of this form does not guarantee selection.
- My signature indicates that I have read, understood, and agreed to
abide by the Library criteria required in order to submit my application.
- I approve the use of any photos I may supply to the library for use in
promoting my work.

Author Signature _____ Date _____

Parent/Guardian

Signature _____ Date _____

OFFICE USE ONLY

Branch _____ Staff Initials _____

Date _____