

# **OneClickDigital Windows**

## What do I need to get started?

- 1) Computer with Internet Access
- 2) Valid Library Card
- 3) Email Address

### Creating an account

- 1) Go to <u>www.akronlibrary.org</u>
- 2) Click on the OneClickDigital Link
- 3) Click on Click here to create a OneClick Digital account
- 4) Click Create a New Account in the upper right hand corner.
- 5) Under e-Audio Preferences, choose **Use OneClickDigital Media Manager** and audio device type, choose **Other**.
- 6) Under Download Method, choose Use OneClickDigital Media Manager.
- 7) Enter your personal information then choose a user name and password.
- 8) Click the **Create an Account** button.

#### Downloading OneClickDigital Media Manager

- 1) Choose WinDownload OneClickDigital Media Manage button.
- 2) Click Run.
- 3) Click Next.
- 4) Click **Circle** next to I accept the terms in the license agreement.
- 5) Click Next.
- 6) Click Install.
- 7) Click Yes.
- 8) Click Finish.
- 9) Click on the OneClickDigital Media Manager in your task bar,
- 10) Log in with the account information you just created.
- 11) You will be logged in and taken to the screen to listen to audiobooks you have downloaded.

#### How to download a book to your computer

- 1) Browse the **OneClickDigital** site for a book you want.
- 2) Click on **Book Jacket** Picture
- 3) Click on **Checkout for** to choose the amount of days you want to check out for.
- 4) Click on **Checkout Now**
- 5) Click on **My Collections**
- 6) Click on **Download Now**
- 7) On Windows 7, the downloaded audiobook will be notified on bottom left of your Taskbar. Click Open.
- 8) OneClickDigital Media Manager will automatically open and will ask you to log in.
- 9) Check to remember password and automatically login boxes to bypass future login requirement
- 10) Click Play when you are ready to listen

You can renew and return the books from your account online and/or from your OneClickDigital Media Manager window.