

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 29, 2015
BOARD ROOM, MAIN LIBRARY

President William D. Rich called the regular meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:10 pm at Main Library. The following members of the Board answered the roll call: Lolita Adair, Sandra Auburn, John Frola, Jr., Mark Jackson, Sr., William D. Rich, Bernard Rochford, and Ray Weber. Present from Library staff were David Jennings, Michelle Scarpitti, Carla Davis, Pam Hickson-Stevenson, Kristin Henry, Eileen Herbert, Ann Hutchison, Vickie King, Lisa Percy, Carl Roxbury, and Barb White.

Mr. Rochford moved, seconded by Mr. Frola, to adopt the agenda for the January 29, 2015 meeting. The roll call vote followed: Mrs. Adair, Dr. Auburn, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.

15-6
AGENDA

Mrs. Adair moved, seconded by Mr. Jackson, to adopt the minutes of the December 11, 2014 meeting. The roll call vote followed: Mrs. Adair, Dr. Auburn, Mr. Jackson, Mr. Rich, and Mr. Weber all voted aye. Mr. Frola and Mr. Rochford abstained. The motion carried.

15-7
DECEMBER
BOARD MINUTES

Mr. Rich thanked the members of the board for the honor of allowing him to serve as president for another year. He expressed his gratitude to Mrs. Adair and Dr. Auburn for their continued service in their offices as well. Mr. Rich stated that the Board and the Library have a lot of hard work ahead to get the levy passed.

PRESIDENT'S
REMARKS

Michelle Scarpitti, Fiscal Officer, presented the Financial Report for November and December 2014.

[The Financial Report is appended to the minutes.]

Mr. Rochford moved, seconded by Mr. Frola, approval of the Financial Report. The roll call vote followed: Mrs. Adair, Dr. Auburn, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.

15-8
NOVEMBER &
DECEMBER 2014
FINANCIAL
REPORT

Ms. Scarpitti presented the Adjustments to Appropriations report – General Fund (Fund #101) and requested approval from the Board for the adjustments as presented.

Mrs. Adair moved, seconded by Mr. Rochford, that expense line item #1410 Public Employees Retirement System be reduced by \$15,028, and line item #1650 Worker's Compensation be reduced by \$34,431 and that those sums be deposited into line item #1110 Professional Salaries in the amount of \$49,459. The roll call vote followed: Mrs. Adair, Dr. Auburn, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.

15-9
ADJUSTMENTS TO
APPROPRIATIONS
-GENERAL FUND
#1

Mrs. Adair moved, seconded by Mr. Rochford, that expense line item #5560 Equipment-Computer Systems be reduced by \$81,479 and that this sum be deposited into line item #1610 Health Insurance. The roll call vote followed: Mrs. Adair, Dr. Auburn, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.

15-10
ADJUSTMENTS TO
APPROPRIATIONS
-GENERAL FUND
#2

Mrs. Adair moved, Mr. Rochford seconded, that expense line item #2910 Supplies & Parts – All Other be deducted in the amount of \$567 and this sum be deposited into line item #2210 Supplies & Parts – Maintenance. The roll call vote followed: Mrs. Adair, Dr. Auburn, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.

ADJUSTMENTS TO
APPROPRIATIONS
-GENERAL FUND
#3

Ms. Scarpitti presented the donor/gift list and reported that in November and December the Library received \$30,270.25 in monetary donations. In addition, there were four pages of material donations.

15-11
DONOR/GIFT LIST

Mr. Jackson moved, seconded by Mrs. Adair, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mrs. Adair, Dr. Auburn, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.

Ms. Scarpitti presented the investment reports for November and December.

[The investment reports are appended to the minutes.]

Lisa Peercy, Human Resources Director, presented the Personnel Report for January 2015. She stated there were no changes to the report since its mailing.

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY
Personnel Report – January 2015**

RESIGNATIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Brosovich, Lisa	Events Assistant	01.09.15	Marketing
Byers, Morganne	Student Assistant	01.30.15	Firestone Park
Halvoron, Devon	Student Assistant	12.31.14	Green
Higginbotham, Jessica	Student Assistant	12.31.14	Norton
Hurley, Carley	Student Assistant	01.10.15	Mogadore
Mack, Joanna	Substitute Librarian	12.31.14	General Managers Office
Speight, Ben	Student Assistant	12.31.14	Ellet
Whitworth, Donnie	Akron Police Officer	12.23.14	Akron Police Department

SELECTIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Fangman, Jacob	Akron Police Officer	11.20.14	Akron Police Department
King, Brandon	Security Officer (part-time)	01.05.15	Facilities Services
Kurtz, Matthew	Public Service Assistant II (part-time)	01.12.15	Firestone Park
Lewis, Gabrielle	Student Assistant	12.29.14	Ellet
Lushbaugh, Claire	Student Assistant	12.29.14	Ellet
Mellino, Elizabeth	Public Service Assistant II (full-time)	01.05.15	Nordonia Hills
Muzick, Amy	Student Assistant	01.26.15	Firestone Park
Nakoneczny, Michael	Technical Services Assistant (Acquisitions)	01.12.15	Technical Services
Ozbolt, Mary	Student Assistant	01.12.15	Norton

Selections (cont.)

Risko, Gabrielle	Student Assistant	01.12.15	Green
Schopp, Ross	Student Assistant	12.29.14	Culture/AV
Sosenko, Jeremy	Akron Police Officer	12.22.14	Akron Police Department
Stone, Lindsey	Events Assistant (part-time)	01.26.15	Marketing & Communications
Sumner, Mitch	Public Service Assistant II (part-time)	01.12.15	Culture/AV

CHANGE OF STATUS: (Transfer)

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Bianchi, Michael	Teen Librarian		YSO
	Adult Services Librarian	12.29.14	Firestone Park

CHANGE OF STATUS: (Promotion)

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Carracher, Erin	Public Service Assistant (full-time) (7/1) \$13.18/hr		Mobile Services
	LEDS Librarian (full-time) (11/1) \$19.08/hr	12.15.14	same
Geraci, Allison	Shelver (full-time) (2/1) \$8.69/hr		Cult/AV
	Public Service Assistant II (full-time) (7/1) \$13.18/hr	12.15.14	Richfield
Mullins, Erica	Public Service Assistant II (part-time) (7/1) \$13.18/hr		Firestone Park
	Public Service Assistant III (full-time) (10/1) \$18.58/hr	12.08.14	Maple Valley
Thurman, Bronlynn	Public Service Assistant I (part-time) (6/1) \$12.87/hr		Circulation
	Events Assistant (full-time) (8/1) \$15.05/hr	01.12.15	Marketing & Communications

NUMBER OF STAFF MEMBERS

	<u>01.21.11</u>	<u>01.21.12</u>	<u>01.12.13</u>	<u>01.14.14</u>	<u>01.16.15</u>
Full-Time Staff:	267	265	262	256	247
Part-Time/Job-Share Staff:	47	45	35	44	48
Student Assistants:	77	86	88	84	77
Total number of Staff:	391	396	385	384	372
Full-Time Equivalents	302	301	294	292	284

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

<p>Dr. Auburn moved, seconded by Mr. Weber, adoption of the Personnel Report. The roll call vote followed: Mrs. Adair, Dr. Auburn, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.</p>	<p>15-12 PERSONNEL REPORT</p>
<p>Mr. Jennings reported that on January 26, the members of Summit County Council passed unanimously their resolution instructing the Board of Elections to place the Library's levy on the May ballot. He said that he would verify the resolution was at the Board of Elections by Monday, Feb. 2. He reported that the campaign committee is engaged in moving forward.</p>	<p>DIRECTOR'S REPORT LEVY PROCESS</p>
<p>Mr. Jennings announced that the Library's Special Collections Division is working in collaboration with the Summit County Historical Society to bring <i>Ohio Chautauqua</i> to Akron, which will be held at Hardesty Park in June. The program moves to different cities in Ohio each summer, mimicking the national movement that peaked in the 1920s when a company of canvas tents toured with music, theater, and oratory, bringing culture to villages that often had little in the way of performing arts. The evening programs for adults will be held at Hardesty Park and the daytime programs, for both adults and children, will be held at the Library.</p>	<p>OHIO CHAUTAUQUA</p>
<p>Mr. Jennings announced the 8th Annual Family Reading Festival will be held at Main Library on Saturday, February 7, 2015.</p>	<p>8th ANNUAL READING FESTIVAL</p>
<p>Mr. Jennings stated that the Foodbank will be issuing a press release regarding the collaborative Snack program provided by the Library with support from the Foodbank. Between 250-300 children receive snacks after school every day Monday through Thursday at the city branch locations and at Main Library in the Children's Library and Teen Department. This program has been a huge success, the children are staying at the libraries after their snack, doing their homework, participating in activities, and interacting with staff.</p>	<p>FOODBANK COLLABORATION</p>
<p>Mr. Jennings reported the Library has received a \$190,000 grant from the Knight Foundation to create a Micro Business Center at the Library.</p>	<p>KNIGHT FOUNDATION GRANT</p>
<p>Mr. Jennings reported the Library has received a \$21,000 grant from the PNC Foundation. The Library will use the grant funds to enhance its NatureConnect program and to expand the program to these early childhood education community partners – Cedar Head Start, Learning Zone, and Salvation Army.</p>	<p>PNC GRANT</p>
<p>Mr. Jennings reported that the Library's Martin Luther King Jr. event speaker cancelled, but instead of cancelling the well-attended program, a decision was made, with the help of the Alphas, to have a panel discussion. Before the discussion, the A&E documentary, <i>Martin Luther King Jr., The Man and the Dream</i> was shown. The panel participants consisted of Lolita Adair; Gary Rosen, a former Board Member; Lee Gill of the University of Akron; Richard Johnson, who was formerly with the City of Akron Diversity program; and Devon Clark, who was from Billy Soule's Peacemakers Group. This panel discussion will soon be posted on the Library's YouTube channel.</p>	<p>MLK EVENT</p>

Mr. Jennings reported that an easement for the Highland Square Branch is being crafted. He will bring a plat and the easement agreement to a future Board meeting.	HIGHLAND SQUARE EASEMENT
Mr. Rich stated there were no Committee Reports.	COMMITTEE REPORTS
Mr. Rich stated there were no reports from Senior Staff.	REPORT FROM SENIOR STAFF
Mr. Rich reported there were no requests for Public Participation.	PUBLIC PARTICIPATION
There being no further business, Mr. Rich adjourned the meeting at 4:55 pm.	ADJOURNMENT

President

Secretary