

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
AUGUST 27, 2015
COMMUNITY ROOM, GOODYEAR BRANCH LIBRARY

Mrs. Jill Darlington was administered the Oath of Office by Board Member Lolita Adair at 4:10 pm before the regular Board Meeting began. Mrs. Darlington was appointed to the Board by the Judges of the Summit County Common Pleas Court. She fills the seat formerly held by Dr. Sandy Auburn.

NEW BOARD
MEMBER

President William D. Rich called the meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:22 pm at the Goodyear Branch Library. The following members of the Board answered the roll call: Lolita Adair, Jill Darlington, William D. Rich, and Ray Weber. Mark Jackson, Sr., arrived at 4:30 pm. John Frola, Jr., and Bernie Rochford were absent. Present from Library staff were David Jennings, Michelle Scarpitti, Carrie Burrier, Carla Davis, Tonya Gardella, Kristin Henry, Dominique Hastings, Eileen Herbert, Pam Hickson-Stevenson, Ann Hutchison, Vickie King, Lisa Percy, Carl Roxbury, Val Sherman and Barb White.

Mr. Weber moved, seconded by Mrs. Adair, to adopt the agenda for the August 27, 2015 meeting. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Rich, and Mr. Weber all voted aye. The motion carried.

15-59
AGENDA

Mr. Weber moved, seconded by Mrs. Adair, to adopt the minutes of the July 30, 2015 meeting as corrected. Mr. Rich stated that the wording on page 3 should be corrected to "Mr. Jennings reminded the Board of its meeting room policy change ...". The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Rich, and Mr. Weber all voted aye. The motion carried.

15-60
JULY MEETING
MINUTES

Mr. Rich expressed appreciation to the Goodyear Branch staff for hosting the August board meeting. He also welcomed new Board Member, Jill Darlington.

PRESIDENT'S
REMARKS

Michelle Scarpitti, Fiscal Officer, presented the financial report for July 2015.

[The financial report is appended to the minutes.]

Mrs. Adair moved, seconded by Mr. Weber, to adopt the July 2015 financial report. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. Mr. Jackson abstained. The motion carried.

15-61
JULY
FINANCIAL
REPORT

Ms. Scarpitti presented an Adjustment to Appropriations, from line item #7900, the C. Blake McDowell Fund, for \$8,000. This adjustment is to increase appropriations to cover estimated costs for Fall 2015 semester and Spring 2016 semester scholarships to be paid before the end of the year.

Mr. Weber moved, seconded by Mr. Jackson to approve the Budget Adjustment. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Jackson, Mr. Rich, and Mr. Weber all voted aye. The motion carried.

15-62
BUDGET
ADJUSTMENT

Ms. Scarpitti presented the donor/gift list and reported that in July the Library received \$155.00 in monetary donations. In addition, there were four pages of materials donations.

Mrs. Adair moved, seconded by Mr. Jackson, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Jackson, Mr. Rich, and Mr. Weber all voted aye. The motion carried. 15-63
DONOR/GIFT LIST

Ms. Scarpitti presented the investment report for July 2015.

[The investment report is appended to the minutes.]

Lisa Peercy, Human Resources Director, presented the August 2015 Personnel Report stating there were no changes to the report since its mailing to the Board.

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY
Personnel Report – August 2015**

RESIGNATIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Berry, Alonzo	Student Assistant	08.21.15	Maple Valley
Golobek, Joshua	Student Assistant	08.01.15	Nordonia Hills
Helms, Elizabeth	Student Assistant	08.14.15	Norton
Hill, Martin	Student Assistant	08.07.15	Odom
Hujar, Addison	Student Assistant	08.15.15	Green
Jones, Tyler	Public Service Assistant II	08.08.15	Circulation
McLane, Maria	Substitute Librarian	07.31.15	General Manager’s Office
Newingham, Madison	Student Assistant	08.01.15	Richfield
Sumner, Mitch	Public Service Assistant II	08.19.15	Culture/AV
Vicchirelli, Carlin	Student Assistant	08.08.15	Nordonia Hills
Wise, Charles	Student Assistant	08.04.15	Richfield
Wright, Samantha	Student Assistant	08.10.15	Kenmore

SELECTIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Crozier, Gabby	Student Assistant	08.10.15	Richfield
Barton, Abigail	Student Assistant	08.10.15	Business & Government
Hujar, Andrew	Student Assistant	08.24.15	Green
Nolan, Catherine	Student Assistant	07.27.15	Northwest Akron
Urankar, Julia	Student Assistant	08.10.15	Richfield

CHANGE OF STATUS: (Promotion)

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Adams, Alicia	Public Service Assistant II (7/1) \$13.18/hr		Mobile Services
	Public Service Assistant III (10/1) \$18.58/hr	08.24.15	Goodyear
Bradford, Clara	Public Service Assistant II (7/1) \$13.18/hr		Odom
	Public Service Assistant III (10/1) \$18.58/hr	09.14.15	Business & Government

Goddard, Jackie	Public Service Assistant III (10/1) \$18.58/hr		Children's Library
	Librarian		same
	(11/1) \$19.08/hr	08.10.15	
Peebles, Melissa	Shelver		Children's Library
	(2/2) \$8.95/hr		
	Public Service Assistant II	08.24.15	same
	(7/1) \$13.18/hr		

CHANGE OF STATUS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Hickman, Mary	Suspension with Pay	07.29.15	Kenmore
	Pending Investigation	08.07.15	
Hickman, Mary	Suspension without Pay	08.10.15	Kenmore
	(5 days)	08.14.15	

CHANGE OF STATUS: (Transfer)

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Leden, Barbara	Public Service Assistant II		Science & Technology
	Public Service Assistant II	09.07.15	Special Collections

JOB ABANDONMENT:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Wray, Stephen	Student Assistant	07.27.15	Goodyear

NUMBER OF STAFF MEMBERS

	<u>08.15.12</u>	<u>08.15.13</u>	<u>08.13.14</u>	<u>08.19.15</u>
Full-Time Staff:	263	258	256	244
Part-Time/Job-Share Staff:	37	42	46	47
Student Assistants:	82	86	78	89
Total number of Staff:	383	386	380	380
Full-Time Equivalents	293	293	291	284

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mr. Jackson moved, seconded by Mrs. Adair, to adopt the Personnel Report. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Jackson, Mr. Rich, and Mr. Weber all voted aye. The motion carried. 15-64
PERSONNEL REPORT

Mr. Jennings announced that The Library Shop on Main, operated by the Friends of Main Library, will be moved to the second floor of Main Library in early September. This move is part of the reconfiguration of the first floor of Main Library to include the new microbusiness center and maker space, all funded via a grant from the John S. and James L. Knight Foundation. The move should take place on September 3-4, with the shop, now called the Library Shop at Main, re-opening on the second floor on Monday, September 14. DIRECTOR'S REPORT
LIBRARY SHOP MOVE

Mr. Jennings reported that in mid-August two of the Library's McDowell Librarian Scholarship students graduated with their Master of Library and Information Science from Kent State University. In keeping with the scholarship agreement, each has been placed in a professional librarian position in the system. SCHOLARSHIP STUDENTS GRADUATE

Alicia Adams will be the teen librarian at the Goodyear Branch Library, and Clara Bradford will be a librarian in the Business & Government Division of Main Library. The Library congratulates both Alicia and Clara on the successful completion of their degrees.

The Library system will soon be providing sign-up forms for the United Way-sponsored free book program for young children, Imagination Library. Funded in part by entertainer Dolly Parton, this program simply requires signing up through the local United Way to receive one mailed book per month until the child reaches the age of five.

IMAGINATION LIBRARY

Mr. Jennings reported that more than 2,800 people completed both the reading and wellness components of the summer reading program, an increase of 48% over 2014.

MIND, BODY & SOLE

The Library is considering a grant application to the Knight Foundation for funding of an art piece on the exterior wall of the Main Library auditorium, which faces Main Street. This large grey surface was always intended to have some kind of colorful artwork, but circumstances prevented that from happening in the past decade. A significant grant program to encourage creative arts in Akron, the Knight Arts Challenge may be a way for that to happen next year.

KNIGHT ARTS CHALLENGE

Mr. Jennings said that the Library's after school snack program, funded and supplied through the Akron-Canton Regional Foodbank, will resume operation on Monday September 14. At ten locations in the City of Akron, Library branches are able to provide an afternoon snack to 250-300 young people each day during the school year, Monday through Thursday.

AFTER SCHOOL SNACK PROGRAM

Mr. Jennings discussed the third ASCPL Mini Maker Faire being held at Main Library on Saturday, September 19. The first event in 2013 drew an attendance of 800, followed by 1500 in 2014. He invited Ms. Hickson-Stevenson to elaborate on the event. She reported that Monique Mason and the staff of Science & Technology have arranged for more than 50 makers to demonstrate their expertise on that Saturday, with activities ranging from egg drops to battle robots. It adds up to a very lively day at the downtown Library.

MINI MAKER FAIRE

Mr. Jennings said the Library will be conducting an experiment soon to see if it is possible to expand the Library's WiFi access to other areas of the community. Once this pilot effort is completed later this year, it is hoped that Technology Director Ann Hutchison and IT Manager Shawn Whetsel will have some good news on the Library's ability to offer broader access to WiFi connectivity.

WiFi EXPERIMENT

Mr. Rich reported there were no announcements from Senior Staff.

Mr. Rich reported there were no requests for Public Participation.

With no further business, Mr. Rich adjourned the meeting at 5:03 pm.

ADJOURNMENT

President

Secretary