

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 28, 2016
COMMUNITY ROOM, HIGHLAND SQUARE BRANCH LIBRARY

President William D. Rich called the April meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:02 pm at the Highland Square Branch Library. The following members of the Board answered the roll call: Lolita Adair, Jill Darlington, John Frola, Jr., William D. Rich, and Ray Weber. Bernie Rochford was absent. Present from Library staff were David Jennings, Michelle Scarpitti, Fred Baerkircher, Carla Davis, Kristin Henry, Eileen Herbert, Pam Hickson-Stevenson, Ann Hutchison, Vickie King, Patty Marsh, Lisa Percy, Carl Roxbury, and Val Sherman.

Mrs. Adair moved, seconded by Mr. Frola, to adopt the agenda for the April 16-34
28, 2016 meeting. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. AGENDA
Frola, Mr. Rich, and Mr. Weber all voted aye. The motion carried.

Mrs. Adair moved, seconded by Mr. Frola, to adopt the minutes of the March 16-35
31, 2016 regular board meeting. The roll call vote followed: Mrs. Adair, Ms. MARCH MINUTES
Darlington, Mr. Frola, Mr. Rich, and Mr. Weber all voted aye. The motion carried.

Mr. Rich thanked the Highland Square staff for hosting the April meeting. PRESIDENT'S
He acknowledged Fred Baerkircher, Highland Square Branch Manager. REMARKS

Michelle Scarpitti, Fiscal Officer, presented the Executive Summary and the
Financial Reports for March.

[The financial reports are appended to the minutes.]

Mr. Frola moved, seconded by Mrs. Adair, approval of the Financial Report 16-36
for March 2016. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. MARCH
Frola, Mr. Rich, and Mr. Weber all voted aye. The motion carried. FINANCIAL
REPORT

Ms. Scarpitti presented the donor/gift list and reported that in March the
Library received \$150 in monetary donations. In addition, there were two-and-one-
half pages of material donations.

Mr. Weber moved, seconded by Mrs. Adair, acceptance of the donor/gift list 16-37
with great appreciation. The roll call vote followed: Mrs. Adair, Mrs. Darlington, DONOR/GIFT LIST
Mr. Frola, Mr. Rich, and Mr. Weber all voted aye. The motion carried.

Ms. Scarpitti presented the investment report for March. She also reported
that the audit of 2014-2015 tentatively was scheduled to begin at the end of May.

[The investment report is appended to the minutes.]

Lisa Percy, Human Resources Director, presented the Personnel Report for
April 2016. Ms. Percy highlighted the retirement of long-term employee Joyce
Sawinska.

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
Personnel Report – April 2016

RESIGNATIONS:

| <u>Employee</u> | <u>Classification</u> | <u>Date</u> | <u>Agency</u> |
|------------------------|------------------------------|--------------------|----------------------|
| Cunningham, Kenneth | Maintenance Worker | 04.08.16 | Facilities Services |
| Thurman, Bronlynn | Events Assistant | 04.22.16 | Events |

SELECTIONS:

| <u>Employee</u> | <u>Classification</u> | <u>Date</u> | <u>Agency</u> |
|------------------------|------------------------------|--------------------|----------------------|
| Goodwin, Sharon | Shelver | 05.02.16 | Mobile Services |
| Richardson, Selah | Student Assistant | 04.04.16 | Kenmore |
| Stump, Melissa | Shelver | 05.02.16 | Culture/AV |

RETIREMENT:

| <u>Employee</u> | <u>Classification</u> | <u>Date</u> | <u>Agency</u> |
|------------------------|------------------------------|--------------------|----------------------|
| Sawinska, Joyce | Librarian | 05.01.16 | Northwest Akron |

CHANGE OF STATUS:

| <u>Employee</u> | <u>Classification</u> | <u>Date</u> | <u>Agency</u> |
|------------------------|---------------------------------------|--------------------|----------------------|
| Prince, Theresa | Full-time Public Service Assistant II | 04.18.16 | Maple Valley |
| | Part-time Public Service Assistant II | | same |
| Schofield, Joanna | Librarian | 04.18.16 | Highland Square |
| | FMLA without pay | | |
| | Librarian | | |
| | FMLA without pay | | |

CHANGE OF STATUS: (Promotion)

| <u>Employee</u> | <u>Classification</u> | <u>Date</u> | <u>Agency</u> |
|------------------------|---|--------------------|----------------------|
| Daly, Michael | Public Service Assistant II (\$13.51/hr) | 05.02.16 | Maple Valley |
| | Adult Services Librarian (\$19.56/hr) | | Richfield |
| Leas, Sherilyn | Substitute Public Service Assistant I 6/1 (\$13.19/hr) | 04.18.16 | Public Services |
| | Full-time Public Service Assistant II 7/1 (\$13.51/hr) | | Maple Valley |

RETIREMENT:

Joyce Sawinska
05/19/86 - 12/31/89 -- Librarian II, Coventry
01/01/90 - 12/20/97 -- Librarian II, Ayres (juv)
12/21/97 - 04/29/16 -- Early Childhood Librarian, Northwest Akron
05/01/16 - Retirement

NUMBER OF STAFF MEMBERS

| | <u>04.10.13</u> | <u>04.14.14</u> | <u>04.20.15</u> | <u>04.18.16</u> |
|----------------------------|-----------------|-----------------|-----------------|-----------------|
| Full-Time Staff: | 260 | 254 | 247 | 251 |
| Part-Time/Job-Share Staff: | 37 | 45 | 47 | 54 |
| Student Assistants: | 90 | 83 | 83 | 81 |
| Total number of Staff: | 387 | 382 | 377 | 386 |
| Full-Time Equivalents | 294 | 292 | 285 | 292 |

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mr. Frola moved, seconded by Mrs. Adair, adoption of the Personnel Report. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Frola, Mr. Rich, and Mr. Weber all voted aye. The motion carried. 16-38 PERSONNEL REPORT

Mr. Jennings reported that on Wednesday, April 13, Library Trustee Bernie Rochford and Deputy Director Pam Hickson-Stevenson, joined him to visit the offices of two Ohio state senators (Tom Sawyer, Frank LaRose) and five state representatives (Emilia Sykes, Greta Johnson, Marilyn Slaby, Kristina Roegner, and Anthony DeVitis). These visits were overwhelmingly positive in that all members of the Library's legislative delegation clearly see the value in public libraries and also recognize the importance of continued state funding for public libraries. OHIO LIBRARY COUNCIL LEGISLATIVE DAY

Mr. Jennings said the legislators were thanked for their past support of what is being done in public libraries and for their advocacy on behalf of libraries going forward. He said they also reminded the legislators that because the state's Public Library Fund is derived from 1.7% of the undedicated General Revenue Fund (GRF), any actions that reduce revenue, such as changes to the state tax code, could have unintended negative consequences on public library funding in Ohio.

Mr. Jennings added that during the visits they presented packets of information to the legislators that included a basic fact sheet about the Library's system. The packets also contained two pieces; one about the Library's role in bridging the digital divide for those without internet access and another about the ongoing effort to help prepare children for kindergarten and success in school.

Mr. Jennings reported that the Ohio Library Council released data from a study by Howard Fleeter & Associates that demonstrates the excellence of Ohio libraries, and how libraries throughout the state are highly used. Among the highlights of this study:

- Ohio has the second highest percentage of registered borrowers at 77% (only Minnesota is higher).
- Ohio has the highest number of library transactions per capita in the country, with patrons utilizing library materials and services at a rate that is more than twice the national average.
- Ohio also ranks first nationally in library visits per capita averaging 7.5 visits per year for each person.
- In terms of efficient delivery of service, Ohio has one of lowest costs per library transaction, 41st nationally and well below the national average cost.

-The overall Return on Investment (ROI), calculating the value of resources and services used compared to library operating expenses, indicates that for every dollar spent on library services communities receive \$3.89 in return from those libraries. When economic multiplier effects are included, each \$1 spent by Ohio public libraries returns a total economic value of \$5.48 to Ohioans.

**BUILDING REPAIR
PROJECT UPDATE**

Mr. Jennings updated the Board on repair projects as discussed with the Buildings & Grounds Committee last month. He said that over the next few months the Library will undertake three significant facility repair projects:

- The Main Street sidewalk underground structure repair project will go out for public bid in June, with a recommendation for a contractor anticipated for the June board meeting.

- Replacement of the Main Library cooling tower is anticipated during May. This will require use of a large crane to remove the existing tower and hoist the new one into place and will also result in some downtime in the ability to cool the building.

- New asphalt for the parking lot at the Portage Lakes Branch likely will require public bidding also and is anticipated for later this summer.

Mr. Jennings stated that with the exception of one, the Library is on track with fulfilling promises made during the levy campaign.

Mr. Rich stated there were no reports from Senior Staff. Mr. Jennings added that he will be putting a schedule together for a variety of administrative personnel to present reports.

Mr. Rich stated there were no requests for Public Participation.

There being no further business, Mr. Rich adjourned the meeting at 4:26 pm.

ADJOURNMENT

President

Secretary