

AKRON-SUMMIT COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
MARCH 30, 2017  
BOARD ROOM, MAIN LIBRARY

President Ray Weber called the meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:00 pm at Main Library. The following members of the Board answered the roll call: Lolita Adair, Jill Darlington, John Frola, William D. Rich, Bernie Rochford and Ray Weber. James D. Casey arrived at 4:04 pm. Present from Library staff were David Jennings, Michelle Scarpitti, Carrie Burrier, Carla Davis, Cheryl Engel, Eileen Herbert, Pam Hickson-Stevenson, Ann Hutchison, Stephanie Jolliff, Patty Marsh, Lisa Peercy, Carl Roxbury, Val Sherman, and Barb White.

Mr. Rich moved, seconded by Mr. Frola, to adopt the agenda for the March 30, 2017 meeting. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Frola, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 17-22  
AGENDA

Mr. Rich moved, seconded by Mr. Rochford, to adopt, with a correction to page 6, the minutes of the February 23, 2017 meeting. The roll call vote followed: Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. Mrs. Adair and Mr. Frola abstained. The motion carried. 17-23  
FEBRUARY BOARD  
MINUTES

James Casey arrived at 4:04 pm.

Mr. Weber reported that he has reviewed the Board Member's requests for Committee assignments. The new Slate of Committee Assignments is as follows: PRESIDENT'S  
REMARKS

Building & Grounds Committee SLATE OF  
Lolita Adair, Chair COMMITTEE  
James Casey, Jill Darlington, Ray Weber ASSIGNMENTS

Finance Committee  
John Frola, Jr., Chair  
James Casey, Bernie Rochford, Ray Weber  
Michelle Scarpitti, *ex officio*

Marketing, Communications & Library Services Committee  
William D. Rich, Chair  
Jill Darlington, John Frola, Jr., Ray Weber  
Carla Davis and Pam Hickson-Stevenson, *ex officio*

Personnel Committee  
Bernie Rochford, Chair  
Lolita Adair, William D. Rich, Ray Weber  
Lisa Peercy, *ex officio*

Trustees Council Representative  
Ray Weber, Representative  
Lolita Adair, Alternate

The Director serves as *ex officio* member of all standing committees.

Michelle Scarpitti, Fiscal Officer, reported the financial reports for January and February were not available to present at this time.

Mr. Rich moved, seconded by Mrs. Adair, to postpone the further consideration of January and February financial reports until the April meeting. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Frola, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried.

17-24  
POSTPONEMENT  
OF JANUARY &  
FEBRUARY  
FINANCIAL  
REPORTS

Ms. Scarpitti presented the donor/gift list. There were four pages of material donations. The list also showed acknowledgment of in-kind donations to particular branches.

Mrs. Adair moved, seconded by Mr. Rich, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Frola, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried.

17-25  
DONOR/GIFT LIST

Ms. Scarpitti presented the investment reports for February.

[The investment reports are appended to the minutes.]

Lisa Peercy, Human Resources Director, presented the Personnel Report for March, 2017. She stated there were no changes to the report since its mailing.

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY  
Personnel Report – March 2017**

**RESIGNATIONS:**

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Bragg, Faith	Student Assistant	03.03.17	Magazines & Newspapers
Gardner, Jessica	Substitute Librarian	03.02.17	Public Services
Jencius, Aileen	Substitute Librarian	03.02.17	Public Services
McGrady, Makayla	Student Assistant	02.16.17	Northwest Akron
Richardson, Selah	Student Assistant	02.23.17	Kenmore

**SELECTIONS:**

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Galla, Dominic	Student Assistant	02.20.17	Nordonia Hills
Hill, Shannon	Student Assistant	02.20.17	Highland Square
Isaly, Alayna	Student Assistant	03.20.17	Mogadore
Murphy, Hope	Student Assistant	04.03.17	Mogadore
Olei, Alexis	Student Assistant	03.13.17	Kenmore

Patterson, Taylor	Student Assistant	03.20.17	Magazines & Newspapers
Pritt, Alecia	Shelver	03.13.17	Culture/AV
Welu, Ryan	Student Assistant	02.20.17	Nordonia Hills

**CHANGE OF STATUS:**

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Chapman, Leroy	Maintenance Worker	02.11.17	Facilities Services
	FMLA without pay		Medical Leave
Chapman, Leroy	FMLA without pay	02.13.17	Medical Leave
	Maintenance Worker		Facilities Services

**NUMBER OF STAFF MEMBERS**

	<u>03.18.14</u>	<u>03.17.15</u>	<u>03.21.16</u>	<u>03.17.17</u>
Full-Time Staff:	254	248	253	259
Part-Time/Job-Share Staff:	45	47	53	48
Student Assistants:	89	80	81	81
Total number of Staff:	382	375	387	388
Full-Time Equivalents	292	285	293	296

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mr. Rich moved, seconded by Mr. Frola, adoption of the Personnel Report. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Frola, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. 17-26  
PERSONNEL REPORT

Mr. Jennings reported that the Library is again a participating site in the prestigious Cleveland International Film Festival. Showing in the Main Library auditorium on Friday, March 31 at 7 pm will be *Burn the Ships*, a film chronicling the activity and daily life of the Akron Racers, the longest-tenured team in women’s professional fastpitch softball. The film follows the Racers through their 2015 season, with players and coaches traveling the country to play in front of sparse crowds, but continuing to display a passion for their game. As the CIFF program describes, “While the Racers may not be household names, *Burn the Ships* will introduce us to underdogs who embody the Northeast Ohio spirit.”  
DIRECTOR’S REPORT  
CLEVELAND INTERNATIONAL FILM FESTIVAL

Mr. Jennings said the Library has probably never hosted an author whose book was on the New York Times Best Sellers list, and certainly has never had an author whose book was number one on that list. At 7 pm, on April 6, that history will change with the appearance of George Saunders, whose book, *Lincoln in the Bardo*, was at the top of the NYT fiction list in February 2017. Saunders will be at Main Library as part of our on-going Main Event series managed by Culture and AV Division Manager Bob Ethington; we expect an overflow crowd that evening.  
MAIN EVENT –  
GEORGE SAUNDERS

Mr. Jennings reported that he met recently with Ellen McWilliams-Woods, Assistant Superintendent of the Akron Public Schools. The discussion focused on ways the Library can align its work and resources to assist APS in pursuing student success throughout the school system.

ALIGNMENT OF  
EFFORT WITH THE  
AKRON PUBLIC  
SCHOOLS

Mr. Jennings noted the following three areas:

- **Wi-Fi Capacity** – As APS embarks on their 1: World Initiative to distribute Chromebook computers to all students, those students need to know that they can obtain free Wi-Fi connectivity at their local library in order to do their homework. He discussed with Ms. McWilliams-Woods the possibility of having the Library app loaded on the students' Chromebooks to make connection to Library resources and services easy and convenient.
- **Tutor.com** – The Library is going to make a concerted effort to inform students directly about the real-time, person-to-person online tutoring help available through the library's subscription to Tutor.com.
- **College & Career Academies** – As APS moves forward with the academy model for high schools, the Library will strive to find ways to support that effort to make students ready to enter the workforce or pursue post-secondary education upon leaving high school.

If these ideas work with APS, hopefully the Library can engage in similar discussions with school systems served by branches throughout the county.

Mr. Jennings reported that five representatives of the Library traveled to Columbus on Wednesday, March 29 to attend Legislative Day. Mr. Weber, Mr. Casey, Mr. Rochford, Mr. Jennings, and Ms. Hickson-Stevenson attended meetings with the entire Summit County Ohio legislative delegation. Legislators were complimentary of the work being done in the Library system. The Library group discussed the importance of maintaining the PLF funding at 1.7% of the undedicated state General Revenue Fund.

OHIO LIBRARY  
COUNCIL  
LEGISLATIVE DAY

Mr. Weber asked for the Report of the Finance Committee that met before the Regular Board meeting.

***FINANCE COMMITTEE MEETING MINUTES***  
***March 30, 2017***  
***3:30 pm***  
***Board Room @ Main Library***

*The Finance Committee of the Akron Summit County Public Library met on March 30, 2017. Committee Chair, John Frola, Jr. called the meeting to order at 3:40 pm, also in attendance was committee member Ray Weber, along with Library staff members, David Jennings, Michelle Scarpitti, and Pam Hickson-Stevenson.*

*Mr. Weber moved to adopt the agenda as presented, all committee members present voted aye.*

AGENDA

*Mr. Jennings and Ms. Scarpitti presented the proposed 2017 Permanent Budget. After discussion of proposed budget, Mr. Weber moved to recommend adoption of the budget as presented. All committee members voted aye and this comes as a recommendation to the Board.*

The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Froala, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried.

17-27  
APPROVAL 2017  
PERMANENT  
BUDGET

*Mr. Jennings presented a draft Letter of Intent to lease space in the Tri-County Plaza for a satellite facility in the Springfield-Lakemore community. After discussion of the proposed terms of the lease, Mr. Weber moved to recommended approval of the Letter of Intent as presented, all committee members present voted aye and this comes as a recommendation to the Board.*

The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Froala, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried.

17-28  
LAKEMORE BRANCH  
LETTER OF INTENT

*The Finance Committee was adjourned at 3:53 pm.*

Mr. Weber stated there were no reports from Senior Staff.

Mr. Weber stated there were no requests for Public Participation.

There being no further business, Mr. Weber adjourned the meeting at 5:09 pm.

ADJOURNMENT

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President

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Secretary