

**Louise Sumner Board
Special Collections – Akron-Summit County Public Library**

ACCESSION # 2016-1

ACQUISITION: Donated by The Louise Sumner Board, January 15, 2016, Shirley Wagner.

ACCESS: Restricted access; materials fragile; access by request at Akron-Summit County Public Library's Main Library Special Collections division only.

VOLUME: 7 boxes, 4 LF

SCOPE AND CONTENT: The Louise Sumner Board collection contains miscellaneous documentation that covers the span of its history from 1912 to present day. Inside the collection are board meeting minutes, photographs, financial documentation, newspaper clippings, marketing material, and other items that cover various aspects of the history the Sumner Home.

ARRANGEMENT: This collection is divided into 15 series. The series are contained in 7 boxes and 28 folders.

INVENTORY:

SERIES 1: Shirley Wagner Documents

Box 1: 2001-2002 board meeting minutes, 2001-2002 capital expenditures, new and existing furniture documentation in 2003

Box 2: 1996-1998, 2000 board meeting minutes, House decorating plans for Sumner on Merriman, 2001 Orientation Handbook

Box 3: 2003-2005 board meeting minutes, plans for 90th anniversary of Sumner Home

SERIES 2: Board Meeting Minutes

Box 1: 1912-1950 board meeting minutes

Folder 1: 1967-1972 board meeting minutes

SERIES 3: Administration

Box 1: 1926-1930, 1932-1943 Payroll ledgers

Folder 1: Administration Committees:

Executive committee, library committee, future development committee, building committee, grounds committee

Folder 2: Membership

Board and committee membership rosters

Folder 3: Admissions

Application for admission into home, admission board notes, rules for admission

Louise Sumner Board
Special Collections – Akron-Summit County Public Library

Folder 4: Rules and Guidelines

Material related to the rules and guidelines for The Sumner Home

Series 4: Photographs

Box 1: Miscellaneous photo albums from 1960's through 1990's, a box of slides depicting 1960's through 1980's, 119 individual photograph prints, 4 enlarged photography prints, 6 photographs taken from a presentation on the history of the Sumner Home up to the 1950's.

Folder 1: Identified photos of residents and staff 1-27

Folder 2: Miscellaneous photos of residents and staff 28-50

Folder 3: Miscellaneous photos of residents and staff 51-75

Folder 4: Miscellaneous photos of residents and staff 76-100

Folder 5: Photos of the Sumner Home grounds 101-119

Envelope 1: Negatives of historical figures from Sumner Home

Series 5: Financial Records

Box 1: 1933-1951 Financial ledgers

Folder 1: Miscellaneous financial documents related to Sumner Home

Folder 2: Miscellaneous financial documents related to Sumner Home

Series 6: Healthcare

Box 1:

Folder 1: Agreement with Akron Clinic Association

Folder 2: Department of Health Paperwork

Series 7: Cemetery Records

Box 1:

Folder 1: Information regarding burial plans for residents of The Sumner Home including ledgers and receipts

**Louise Sumner Board
Special Collections – Akron-Summit County Public Library**

Series 8: Miscellaneous Material

Box 1: Scrapbook, guestbook

Folder 1: Miscellaneous letters, paperwork, and items that deal with operations and residents of Sumner Home

Series 9: Residents Directories

Box 1: Ledgers recording residents of Sumner Home from 1912 up to the 1970's (some years missing)

Folder 1: Residents rosters with room numbers unknown dates

Series 10: Correspondence

Box 1:

Folder 1: Miscellaneous correspondence of Sumner Home staff

Series 11: Events

Box 1:

Subseries: 50th Anniversary

Folder 1: Miscellaneous material related to planning of 50th Anniversary

Subseries: Lawn Fete

Folder 1: Miscellaneous material related to the planning of lawn fetes in 1950's and 1960's at The Sumner Home

Subseries: Tea Party

Folder 1: Miscellaneous material related to the planning of tea parties in 1960's and 1970's at The Sumner Home.

Series 12: Honors and Awards

Box 1: Memoriam to Harry Gibbs

Folder 1: Miscellaneous awards to The Sumner Home

**Louise Sumner Board
Special Collections – Akron-Summit County Public Library**

Series 13: Newspaper Clippings

Box 1:

Folder 1: Miscellaneous newspaper clippings regarding The Sumner Home

Folder 2: Miscellaneous newspaper clippings regarding The Sumner Home originally found in a scrapbook.

Series 14: History of The Sumner Home

Box 1:

Folder 1: Miscellaneous material including several histories as it relates to the story of The Sumner Home.

Series 15: Marketing

Box 1:

Subseries: Marketing Correspondence

Folder 1: Miscellaneous communications from The Sumner Home staff regarding marketing material.

Subseries: In-house Publications

Folder 1: Miscellaneous marketing material produced by The Sumner Home

Subseries: Media

Folder 1: Miscellaneous marketing material produced by the media

Series 16: Civil War letters of William Bigelow

Box 1: A collection of letters from William Bigelow during his time serving in the Union during The Civil War.