



The AARP Foundation Tax-Aide program **will be** preparing Tax Year 2020 income tax returns, but our process is going to be **very different** from prior years.

Due to the ongoing risk of infection with the COVID-19 coronavirus, the health safety directives of Ohio, our host sites requirements, and the National Tax-Aide program, all **require** extensive changes in our operations for 2021.

**ALL TAX PREPARATION INTERVIEWS, DATA INPUT, QUESTIONS, AND REVIEW OF YOUR TAX RETURN, WITH YOU, WILL TAKE PLACE OVER THE INTERNET.**

- You **must** have access to a computer or tablet and a printer. You **must** be able to participate in an online computer video conference to have your tax return prepared by Tax-Aide.
  - You will be emailed documents before your scheduled appointment. Some of them **must** be printed, **completely** filled out, and brought to your appointment to be scanned with your tax documents.
  - If you do not have your own computer and/or printer, you may be able to get assistance from a family member or a trusted friend.
  - We recommend that you DO NOT use a public computer (library, etc.) for your online computer video conference(s), because we will be discussing your private tax information, Social Security numbers, etc.
- We will be scheduling appointments **ONLY** to **scan taxpayer documents**. When your documents are scanned, you will then return home and at the arranged time, you will join your **scheduled** online computer video conference.
  - Due to the procedures we have had to implement to deal with the COVID-19 pandemic, the number of appointments available is much lower than in the past.
- **If you are unable to participate in the preparation of your tax returns in this manner, we are very sorry but we will be unable to assist you this season.**

If you are able to participate in this tax preparation process as described, please call **330-227-8137** to begin the scheduling process. Please leave a message and a Tax-Aide Volunteer will return your call.