

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 22, 2018
BOARD ROOM, MAIN LIBRARY

President Ray Weber called the regular meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:05 pm at Main Library. The following members of the Board answered the roll call: James D. Casey, Jill Darlington, William D. Rich, Bernard Rochford, and Ray Weber. Lolita Adair and John Frola, Jr. was absent. Present from Library staff were David Jennings, Michelle Scarpitti, Carrie Burrier, Andrea Cowgar, Carla Davis, Cheryl Engel, Pam Hickson-Stevenson, Tim Hite, Ann Hutchison, Stephanie Jolliff, Vickie King, Patty Marsh, Lisa Peercy, Carl Roxbury, Val Sherman, and Barb White.

Mr. Casey moved, seconded by Mr. Rochford, to adopt the agenda for the February 22, 2018 meeting. The roll call vote followed: Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 18-15
AGENDA

Mr. Rochford moved, seconded by Mr. Rich, to adopt the minutes of the January 25, 2018 organizational meeting. The roll call vote followed: Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 18-16
JANUARY
ORGANIZATIONAL
MEETING MINUTES

Mr. Casey moved, seconded by Mr. Rochford, to adopt the minutes of the January 25, 2018 regular meeting. The roll call vote followed: Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 18-17
JANUARY
REGULAR BOARD
MEETING MINUTES

Mr. Weber commented that this has been a very busy time, between the search committee and the various opportunities to recognize and honor David. He thanked the staff who planned the nice events. The proclamation from the mayor, the county executive and the state house, along with the nice dinner at Greystone were fitting ways to honor David as he retires. R. Weber also remarked that he was able to participate in his first branch library opening. The Springfield-Lakemore Branch opening was a nice experience, and revealed just how important to the residents of Springfield Township and Lakemore Village. He was very happy to have been a part of the celebration. PRESIDENT'S
REMARKS

Michelle Scarpitti, Fiscal Officer, expressed her regrets that she could not present the December, 2017, or the January, 2018 financial reports.

After discussion Mr. Rich moved, seconded by Mrs. Darlington, to postpone the consideration of the December 2017, and the January 2018 financial reports until the March board meeting. The roll call vote followed: Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 18-18
POSTPONEMENT
OF DEC. AND JAN.
FINANCIAL
REPORTS

Ms. Scarpitti presented the donor/gift list and reported that in January the Library received \$2,565 in monetary donations. In addition, there were three pages of material donations. The list also showed acknowledgment of in-kind donations to particular branches.

Mr. Casey moved, seconded by Mr. Rochford, acceptance of the donor/gift list 18-19 with great appreciation. The roll call vote followed: Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. DONOR/GIFT LIST

Ms. Scarpitti had emailed the investment reports to board members.

[The investment reports are appended to the minutes.]

Lisa Peercy, Human Resources Director, presented the Personnel Report for February 2017. She stated there were no changes to the report since its mailing. She highlighted the hiring of Tim Hite as Digital Marketing Specialist and introduced him.

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY
Personnel Report – February 2018**

RESIGNATIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Douglass, Shirley	Accounting Assistant	03.02.18	Business Office
Ethington, Lenore	Public Service Assistant II	02.14.18	Science & Technology
King, Brandon	Security Officer	02.13.18	Security
Romito, Ann	Akron Police Officer	01.11.18	Akron Police Department
Thomas, Sophia	Student Assistant	02.03.18	Northwest Akron

SELECTIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Chaplin, Kelly	Interm/YA Librarian	02.12.18	Northwest Akron
Ellinger, Kathleen	EC Librarian	02.19.18	Northwest Akron
Hite, Timothy Communications	Digital Marketing Specialist	02.19.18	Marketing &
Johnson, Hayley	Student Assistant	02.05.18	Portage Lakes
Nevel, Storm	Public Service Assistant II	02.26.18	Northwest Akron
Robertson, Eli	Student Assistant	02.05.18	Mogadore
Schrock, Reilly	Student Assistant	01.22.18	Mogadore
Scears, Logan	Student Assistant	02.19.18	Springfield-Lakemore

Torday, Autumn	Student Assistant	02.19.18	Springfield-Lakemore
Weakland, Mackenzie	Student Assistant	02.19.18	Springfield-Lakemore

CHANGE OF STATUS: (Promotion)

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Doerfler, Bailey	Student Assistant (1/3 \$8.73/hr)		Mogadore
	Public Service Assistant II part-time (7/1 \$13.70/hr)		Same

CHANGE OF STATUS: (Transfer)

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Hardy-Butler, Kiana	Public Service Assistant II part-time		Maple Valley
	Public Service Assistant II full-time	01.29.18	Same
Parks, Terita	Public Service Assistant II		Northwest Akron
	Public Service Assistant II	02.19.18	Mobile Services

NUMBER OF STAFF MEMBERS

	<u>02.19.15</u>	<u>02.16.16</u>	<u>02.08.17</u>	<u>02.13.18</u>
Full-Time Staff:	246	252	259	268
Part-Time/Job-Share Staff:	48	53	47	45
Student Assistants:	81	77	77	73
Total number of Staff:	375	382	383	389
Full-Time Equivalent	294	291	295	300

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mr. Rich moved, seconded by Mrs. Darlington, adoption of the Personnel Report. The roll call vote followed: Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 18-20 PERSONNEL REPORT

Mr. Jennings shared additional information about the Springfield-Lakemore opening. Approximately 500 people attended. He stated it was a great day and the community was very appreciative. DIRECTOR'S REPORT

Mr. Jennings reported that this will be his last Director's report and that he saw it as an opportunity to say a few words as he retires.

He commented he felt very fortunate to have worked for the organization for almost 37 years. When he started as a reference librarian in 1981, he certainly had no idea, nor fleeting thought, that he would work at the Library for so long and in so many different roles. He stated it never occurred to him that this Library would become such a big part of who he is.

He reported he has been privileged to work with wonderful, talented, committed people who are all about service each day. The Library has come very far, and this is a testament to all staff, managers, and administrators who are willing to try something new, or look at an issue differently, as they keep trying to provide better resources and services to the public.

He gave a special nod to those with whom he worked most closely, stating the Administrative Team is a hard-working and forward-thinking group. He stated that they have had to deal with his cautious and often slow-moving approach to decision-making for many years. Despite that challenge, he said the group has been the engine of change and development at the Library, and he stated he is deeply indebted to them.

Mr. Jennings said one of the hallmarks of ASCPL is that the employees truly care about each other. This is demonstrated each time a member of the staff experiences a loss or tragedy and is an organizational quality of which to be proud of.

He commented that the Board of Trustees has been consistently supportive of the efforts as the Library has changed and evolved. He stated that he truly appreciates their belief in him as he dealt with some difficult challenges, particularly during the recession. Without their support, the Library would not have become the organization it is today.

Mr. Jennings said the public library is a unique and special institution. It serves everyone – every age and ethnicity, rich and poor, plus all in-between. It functions on many levels, contributes to individual, family, and community life. The Library provides a shared resource for the public good. Whether engaging with a toddler in story time, providing access to technology, helping someone who is seeking a job, or loaning a book or AV item, the Library provides real value to those the Library serves.

Mr. Jennings reported the Library has grown in remarkable ways over the years, with the beautiful buildings and ever-evolving technology. He stated that ASCPL will soon celebrate 150 years of service, and acknowledged that the current organization stands on the shoulders of many who have come before.

He stated he is most proud of how the Library is connected with the community, how involved and engaged it is in ways that help make the community a better place to live.

Mr. Jennings stated he has been honored to work at the Library. He concluded that this place, friends and co-workers, will always be a part of his life.

REPORT OF PERSONNEL COMMITTEE MEETING

***Main Library
February 14, 2018***

On Wednesday, February 14, 2018, the Personnel Committee met in the Board Room of Main Library. The meeting was called to order by Committee Chair Bernie Rochford at 3:10 pm.

Committee members present were Ray Weber, Lolita Adair and Bernie Rochford. Also present was Karen Miller of Bradbury Miller.

The agenda was approved with all voting aye.

Mr. Weber moved to go into executive session to discuss the hiring of a public employee, seconded by Mrs. Adair. All committee members present voted aye. The committee emerged from executive session at 5:23 pm. No action was taken.

Mr. Weber stated there were no reports from Senior Staff.

There being no further business, Mr. Weber adjourned the regular meeting at 5:14 pm. ADJOURNMENT

President

Secretary