

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 26, 2015
BOARD ROOM, MAIN LIBRARY

President William D. Rich called the meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:07 pm at Main Library. The following members of the Board answered the roll call: Lolita Adair, Mark Jackson, Sr., William D. Rich, and Bernard Rochford. Sandra Auburn, John Frola, Jr. and Ray Weber were absent. Present from Library staff were David Jennings, Michelle Scarpitti, Carrie Burrier, Kristin Henry, Pam Hickson-Stevenson, Ann Hutchison, Vickie King, Carl Roxbury, Valerie Sherman, and Barb White.

Mrs. Adair moved, seconded by Mr. Jackson, to adopt the agenda for the February 26, 2015 meeting. The roll call vote followed: Mrs. Adair, Mr. Jackson, Mr. Rich, and Mr. Rochford all voted aye. The motion carried. 15-13
AGENDA

Mr. Jackson moved, seconded by Mrs. Adair, to adopt the minutes of the January 29, 2015 organizational meeting with changes to page 2, paragraphs 2 and 4 by correcting the wording to “the Board elect Michelle Scarpitti” and “the Board elect Eileen Herbert;” and, in paragraph 4, the addition of “and to appropriate the bond for the Deputy Fiscal Officer.” The roll call vote followed: Mrs. Adair, Mr. Jackson, Mr. Rich, and Mr. Rochford all voted aye. The motion carried. 15-14
JANUARY
ORGANIZATIONAL
MEETING MINUTES

Mr. Jackson moved, seconded by Mr. Rochford, to adopt the minutes of the January 29, 2015 regular meeting. The roll call vote followed: Mrs. Adair, Mr. Jackson, Mr. Rich, and Mr. Rochford all voted aye. The motion carried. 15-15
JANUARY
REGULAR
MEETING MINUTES

Michelle Scarpitti, Fiscal Officer, presented the Financial Report for January 2015.

[The financial report is appended to the minutes.]

Mr. Rochford moved, seconded by Mr. Jackson, to adopt the January financial report as amended to include the 2014 final revenue as reflected in the December report that was adopted in January 2015. The roll call vote followed: Mrs. Adair, Mr. Jackson, Mr. Rich, and Mr. Rochford all voted aye. The motion carried. 15-16
JANUARY
FINANCIAL
REPORT

Ms. Scarpitti presented the donor/gift list and reported that in January the Library received \$300 in monetary donations. In addition, there were two pages of material donations.

Mrs. Adair moved, seconded by Mr. Jackson, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mrs. Adair, Mr. Jackson, Mr. Rich, and Mr. Rochford all voted aye. The motion carried. 15-17
DONOR/GIFT LIST

Ms. Scarpitti presented the investment report for January 2015.

[The investment report is appended to the minutes.]

David Jennings presented the February 2015 Personnel Report in Lisa Peercy's absence. He stated there had not been any changes since it was sent to the Board.

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY
Personnel Report – February 2015**

RESIGNATIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Hastings, Stephen	Student Assistant	02.12.15	Green
Jenkins, Loretta	Student Assistant	02.14.15	Tallmadge
Kovach, Jerry	APD Officer	01.29.15	Akron Police Department

SELECTIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Aladich, Madeline	Student Assistant	02.09.15	Green
Dolezal, Madeleine	Student Assistant	02.09.15	Tallmadge
Donohoo, Christine	Substitute Librarian	02.06.15	General Managers Office
Gerrow, Hailey	Student Assistant	02.09.15	Mogadore
Fragge, Melani	Teen Librarian	03.09.15	Youth Services Office
Musick, Amy	Student Assistant	01.26.15	Firestone Park
Neal, Daphnie	Student Assistant	02.09.15	Tallmadge
Schrock, Reilly	Student Assistant	02.09.15	Mogadore

CHANGE OF STATUS: (Transfer)

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Brown, Tasha	Student Assistant	02.23.15	Science & Technology
	Student Assistant		Business & Government

CHANGE OF STATUS: (Promotion)

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Bair, Zachary	Student Assistant (1/1) \$8.10/hr Shelver	02.09.15	Business & Government
	(2/1) \$8.69/hr		Culture/AV
Johnson, Rachel	Public Service Assistant I (part-time) (6/1) \$12.87hr	02.09.15	Circulation
	Public Service Assistant II (full-time) (7/1A) \$13.38/hr		Mobile Services

CHANGE OF RATE:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Court, Jennifer	Public Service Assistant II (full-time) (7/1) \$13.18/hr	02.09.15	Firestone Park
	Public Service Assistant II (full-time) (7/1A) \$13.38/hr		

NUMBER OF STAFF MEMBERS

	<u>02.16.12</u>	<u>02.07.13</u>	<u>02.10.14</u>	<u>02.19.15</u>
Full-Time Staff:	266	259	254	246
Part-Time/Job-Share Staff:	44	35	45	48
Student Assistants:	75	90	83	81
Total number of Staff:	385	384	382	375
Full-Time Equivalents	299	292	292	294

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mr. Rochford moved, seconded by Mr. Jackson, adoption of the Personnel Report. The roll call vote followed: Mrs. Adair, Mr. Jackson, Mr. Rich, and Mr. Rochford all voted aye. The motion carried. 15-18
PERSONNEL REPORT

Mr. Jennings reported that the process for placing the Library’s property tax levy on the May 5, 2015 Primary Election ballot continues. After receiving the Board resolution, Summit County Council unanimously passed its resolution on January 26 requesting that the Summit County Board of Elections(BOE) place a 1.4 mill renewal and 0.5 mill increase on the May ballot. DIRECTOR’S REPORT
LEVY PROCESS

He announced that once the County Council resolution arrived at the BOE, the BOE staff crafted the ballot language for the Library’s levy issue. That language has been approved by the Ohio Secretary of State, so the issue is officially on the ballot.

An issue number is expected in early to mid-March. The campaign kickoff event will be on Wednesday, March 25 at 4 pm at the Northwest Akron Family Recreation Center (next to the Northwest Akron Branch Library).

Mr. Jennings reported that in libraries across the country (from Darien, CT to San Jose, CA; from Topeka, KS to Denver, CO), a new approach to nonfiction shelving – the BISAC or bookstore arrangement – has proven successful in empowering customers and greatly increasing circulation. Holding the customer at the center of the customer experience, this approach to nonfiction shelving utilizes what has been learned from bookstores regarding intuitive customer browsing behavior and what Dewey has taught about organization that facilitates the locating of specific titles quickly. BEYOND DEWEY PILOT PROJECT

In a pilot project at the Odom and Richfield branches, a new nonfiction collection layout will bring customers the hottest topics, and the information they need and want, in a convenient, easy-to-use arrangement. New customer-friendly subject areas using familiar terms (e.g., “History” rather than 979), and collection “neighborhoods” or “glades” that bring together books of a complementary nature that Dewey previously kept apart (e.g., “Plants” and “Gardens”), foster the kind of user experience that is responsive to contemporary customer expectations—self-sufficiency, convenience, and speed.

The *Beyond Dewey* pilot will be fully implemented at Odom and Richfield by the end of February. Patron and staff feedback, both anecdotal and through survey, will inform next steps.

Mr. Jennings reported that the Library has engaged with Unique Management for collection services since January 2000. During that fifteen-year period, more than 43,000 accounts have been submitted for collection. At a cost of \$8.95 per account referred for collection, this has cost an aggregate \$389,000 since 2000. As a result of Unique's collection efforts during this time, more than \$1.1 million have been received, with more than \$1.3 million in library materials returned. When compared with the Library's cost to engage Unique, this combined \$2.4 million amounts to a return on investment for collection activity of approximately 6 to 1.

COLLECTION AGENCY
OUTCOMES

Mr. Jennings announced that the Library has agreed to participate in two different art projects this year.

ART PROJECTS

First is the Inside/Out initiative of the Akron Art Museum, which will see reproductions of pieces from the museum's collection temporarily placed in interesting and perhaps surprising outside locations in the community. Among the locations chosen were Main Library and the North Hill Branch Library, with installation scheduled for April and extending into the summer.

Second, as part of the celebration of its 125th anniversary, Akron Children's Hospital has commissioned an artist to produce large, freestanding metallic flower sculptures and has chosen Main Library as a location for one of these pieces. The flower sculpture will likely be located on Main's second floor.

Finally, Mr. Jennings announced more levy information soon will be available on the Library's public website and on the Staff Intranet.

Mr. Rich reported there were no Committee Reports.

COMMITTEE REPORTS

There was no report from Senior Staff.

REPORT FROM
SENIOR STAFF

Mr. Rich reported there were no requests for Public Participation.

PUBLIC
PARTICIPATION

There being no further business, Mr. Rich adjourned the meeting at 4:45 pm.

ADJOURNMENT

President

Secretary