

AKRON-SUMMIT COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
SEPTEMBER 24, 2015  
COMMUNITY ROOM, RICHFIELD BRANCH LIBRARY

President William D. Rich called the meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:10 pm at the Richfield Branch Library. The following members of the Board answered the roll call: Lolita Adair, Jill Darlington, John Frola, Jr., Mark Jackson, Sr., William D. Rich. Ray Weber arrived at 4:15 pm. Bernie Rochford was absent. John Frola left at 4:36 pm. Present from Library staff were David Jennings, Michelle Scarpitti, Mike Bianchi, Carla Davis, Eileen Herbert, Pam Hickson-Stevenson, Vickie King, Lisa Percy, Carl Roxbury, Val Sherman, Jen Stencil and Barb White.

Mrs. Adair moved, seconded by Mr. Frola, to adopt the agenda for the September 24, 2015 meeting. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Frola, Mr. Jackson, and Mr. Rich. The motion carried. 15-65  
AGENDA

Mrs. Adair moved, seconded by Mr. Jackson, to adopt the minutes of the August 27, 2015 meeting as corrected. Mrs. Adair stated that Mrs. Darlington's aye vote to adopt the July financial report was missing and needed to be corrected. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Jackson, and Mr. Rich all voted aye. Mr. Frola abstained. The motion carried. 15-66  
AUGUST  
MEETING  
MINUTES

Mr. Rich expressed appreciation to the Richfield Branch staff for hosting the September board meeting. PRESIDENT'S  
REMARKS

Michelle Scarpitti, Fiscal Officer, presented the financial report for August 2015.

[The financial report is appended to the minutes.]

Mr. Frola moved, seconded by Mr. Jackson, to adopt the August 2015 financial report. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Frola, Mr. Jackson, Mr. Rich, and Mr. Weber all voted aye. The motion carried. 15-67  
AUGUST  
FINANCIAL  
REPORT

Ms. Scarpitti presented the donor/gift list and reported that in August the Library received four pages of materials donations.

Mrs. Adair moved, seconded by Mr. Weber, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Frola, Mr. Jackson, Mr. Rich, and Mr. Weber all voted aye. The motion carried. 15-68  
DONOR/GIFT LIST

Ms. Scarpitti presented the investment report for August 2015.

[The investment report is appended to the minutes.]

Lisa Percy, Human Resources Director, presented the September 2015 Personnel Report stating there were no changes to the report since its mailing to the Board.

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY**  
**Personnel Report – September 2015**

**RESIGNATIONS:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Chambers, Barbara	Student Assistant	09.05.15	Science & Technology
Costa, Mariah	Student Assistant	09.05.15	Green
Dunkler, Emily	Student Assistant	08.19.15	Norton
Hentosz, Dustin	Student Assistant	09.11.15	Firestone Park
Koubek, Michael	Security Officer	05.19.15	Akron Police Department
Koza, Jane	Substitute Librarian	12.31.15	General Manager's Office
Myers-Rocker, Tia	Student Assistant	09.05.15	Highland Square
Wray, Lauren	Student Assistant	08.28.15	Tallmadge

**SELECTIONS:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Archer, Jared	Student Assistant	09.08.15	Norton
Bates, Sierra	Student Assistant	09.08.15	Children's Library
Leas, Sherilyn	Substitute Public Service Assistant I	09.04.15	General Manager's Office
Lengel, Kirstin	Student Assistant	09.21.15	Green
Hornyak, Nicole	Student Assistant	08.24.15	Norton
Vazquez, Brittany	Student Assistant	09.08.15	Children's Library

**CHANGE OF STATUS:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Stone, Lindsay	Events Assistant part-time	09.07.15	Marketing & Communications
	Events Assistant full-time		Main Library Events Dept.

**TRANSFER: (Director initiated)**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Campbell, Gary	Public Service Assistant II	09.08.15	Kenmore
	Public Service Assistant II		Electronic Services

**CHANGE OF STATUS: (Suspension)**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Campbell, Gary	Public Service Assistant II	09.03 & 09.04.15	Kenmore
	Suspension with pay (2 days)		
Orr, Russ	Public Service Assistant II	09.10 & 09.11.15	Circulation
	Suspension without pay (2 days)		

**NUMBER OF STAFF MEMBERS**

	<u>09.18.12</u>	<u>09.18.13</u>	<u>09.16.14</u>	<u>09.10.15</u>
Full-Time Staff:	262	256	255	247
Part-Time/Job-Share Staff:	37	43	45	48
Student Assistants:	85	83	78	76
Total number of Staff:	384	382	378	371
Full-Time Equivalents	294	291	290	283

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mr. Frola moved, seconded by Mrs. Adair, to adopt the Personnel Report. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Frola, Mr. Jackson, Mr. Rich, and Mr. Weber all voted aye. The motion carried. 15-69  
PERSONNEL  
REPORT

Mr. Jennings announced the Library will begin taking actions to fulfill promises made to voters in the May 2015 primary election campaign that resulted in the approval of the Library's 1.9 mill property tax levy. In anticipation of the resulting increased revenue in 2016, over the next three months the Library will begin posting a number of positions at branch libraries in preparation for increasing public service hours in January. DIRECTOR'S  
REPORT  
  
MOVING  
TOWARD 2016

The following public service hours were recommended to the Board. This change would restore Wednesday morning and evening hours at branches and summer Sunday hours at Main Library and would take effect on January 2, 2016.

**Library Hours:**

Main Library	M – Th	10 am to 8 pm
	F	10 am to 8 pm
	S	10 am to 8 pm
	Sun	1 pm to 5 pm
Branches	M – Th	10 am to 8 pm
	F	12 pm to 6 pm
	S	10 am to 5 pm

Mr. Frola moved, seconded by Mrs. Darlington, to approve increased public service hours as presented by Mr. Jennings. The roll call vote followed: Mrs. Adair, Mrs. Darlington, Mr. Jackson, Mr. Rich, and Mr. Weber all voted aye. The motion carried. 15-70  
INCREASE OF  
LIBRARY  
PUBLIC  
SERVICE  
HOURS

The following branch positions will be the initial jobs to be posted and filled to ensure appropriate staffing levels. Cost of filling these positions will be included in the 2016 Temporary Budget in December:

- Three teen librarian positions (Kenmore, Odom, Portage Lakes)
- One adult services librarian position (Richfield)
  - All branches will once again have at least three professional librarians.
- Eight PT PSA II positions (Ellet, Firestone Park, Highland Square, Maple Valley, Mogadore, Nordonia Hills, Northwest Akron, Tallmadge)
- Two FT PSA II positions (Norton, North Hill)

Mr. Jennings said that in addition to being open more hours and having more staff to serve the public, the 2016 Temporary Budget will include significant increases in many budget categories. Additional funding will allow the Library to increase materials for borrowing by the public, including much more e-content. Technology access can be expanded, support for education can grow again, a satellite facility can be established in the underserved Springfield-Lakemore community, and the Library will invest much more heavily in the care and maintenance of facilities.

2016  
TEMPORARY  
BUDGET

Mr. Jennings reported that for only the second time in the past seven years, he will be bringing to the Board a recommendation to adjust the salary schedule and grant a performance step as part of the 2016 Temporary Budget.

Mr. Jennings reminded the Board that Board meetings will return to Main Library in October and will remain there until spring.

MEETING  
LOCATION

Mr. Jennings thanked Jen Stencel, Richfield Branch Manager, for hosting the Board Meeting.

Mr. Rich reported there were no announcements from Senior Staff.

Mr. Rich reported there were no requests for Public Participation.

With no further business, Mr. Rich adjourned the meeting at 4:50 pm.

ADJOURNMENT

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President

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Secretary