

AKRON-SUMMIT COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
JANUARY 25, 2018  
BOARD ROOM, MAIN LIBRARY

President Ray Weber called the regular meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:15 pm at Main Library. The following members of the Board answered the roll call: Lolita Adair, James D. Casey, Jill Darlington, William D. Rich, Mr. Rochford, and Ray Weber. John Frola, Jr. was absent. Present from Library staff were David Jennings, Michelle Scarpitti, Carrie Burrier, Andrea Cowgar, Carla Davis, Cheryl Engel, Pam Hickson-Stevenson, Ann Hutchison, Vickie King, Patty Marsh, Lisa Peercy, Carl Roxbury, Val Sherman.

Mr. Rochford moved, seconded by Mrs. Adair, to adopt the agenda for the January 25, 2018 meeting. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 18-8  
AGENDA

Mrs. Adair moved, seconded by Mr. Casey, to adopt the minutes of the December 14, 2017 meeting. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 18-9  
DECEMBER BOARD  
MINUTES

Mr. Weber said that he attended the MLK, Jr. lecture; and reported it was outstanding. He said the Library was fortunate to have Lenny Wilkins as the speaker. PRESIDENT'S  
REMARKS

Michelle Scarpitti, Fiscal Officer, presented the financial report for November 2017. A draft report for December was also presented to board members.

[The financial reports are appended to the minutes.]

After discussion Mr. Rich moved, seconded by Mr. Rochford, approval of the financial report for November. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 18-10  
NOVEMBER  
FINANCIAL  
REPORT

Ms. Scarpitti presented the donor/gift list and reported that in November and December the Library received \$10,481 in monetary donations. In addition, there were four pages of material donations. The list also showed acknowledgment of in-kind donations to particular branches. She noted the Grandfather clock that was donated, which now stands in the Administration Lobby. Ms. Scarpitti also mentioned the donation of a Russell bronze "Stagecoach" figurine now located at the Nordonia Hills Branch.

Mrs. Darlington moved, seconded by Mr. Rochford, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 18-11  
DONOR/GIFT LIST

Ms. Scarpitti presented the investment reports for November and December.

[The investment reports are appended to the minutes.]

Lisa Peercy, Human Resources Director, presented the Personnel Report for January 2017. She stated there were no changes to the report since its mailing. She highlighted the retirement of three employees: David Jennings, Silvia Hauber and Russ Orr.

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY  
Personnel Report – January 2018**

**RESIGNATIONS:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Brian, Jordan	Student Assistant	01.13.18	Children’s Library
Lett, Cidney	Public Service Assistant II	01.12.18	Maple Valley
Mospens, Logan	Student Assistant	01.13.18	Portage Lakes
Ozbolt, Mary	Student Assistant	12.30.17	Norton
Prince, Theresa	Public Service Assistant II	02.01.18	Maple Valley
Tropf, Noah	Student Assistant	12.09.17	Nordonia Hills
Walker, Cassandra	Public Service Assistant II	12.29.17	Mogadore

**SELECTIONS:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Bates, Trista	Student Assistant	12.27.17	Ellet
Chilton, Andrea	Public Service Assistant II	01.08.18	Nordonia Hills
Evans, Tahmaya	Student Assistant	12.18.17	Odom
Fleming, Maeve	Student Assistant	01.22.18	Nordonia Hills
Glena, Nicholas	Student Assistant	01.22.18	Nordonia Hills
Honeycutt, Caroline	Public Service Assistant II	01.08.18	Firestone Park
Hudnall, Thomas	APD Officer	11.23.17	Akron Police Department
Kachovec, Krista	Shelver	01.08.18	Mobile Services
Lamont, Alyssa	Temp Technical Services Assistant	01.17.18	Technical Services
Long, Jeffrey	APD Officer	11.25.17	Akron Police Department
McCormick, Ashley	Student Assistant	12.18.17	Norton
Theberge, Jarett	Public Service Assistant I	01.08.18	Circulation
Vaccani, Vic	Custodian	01.08.18	Facilities Services

**RETIREMENT:**

Hauber, Silvia	HR Generalist	03.16.18	Human Resources
Jennings, David	Director	02.28.18	Administration
Orr, Russell	Public Service Assistant II	02.28.18	Circulation

**CHANGE OF STATUS: (Promotion)**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Fondriest, Samantha	Public Service Assistant II (7/2 \$13.99/hr)		Kenmore
	Teen Librarian (1/15 \$19.96/hr)	01.15.18	Youth Services Office
Lamb, Kylie	Student Assistant (1/1 \$8.51/hr)		Ellet
	Public Service Assistant I part-time (6/1 \$13.32/hr)	12.18.17	Circulation

**CHANGE OF STATUS:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Hauber, Silvia	Intermittent FMLA without pay	12.04.17- 12.15.17	Human Resources
Chapman, Leroy	FMLA without pay Extended Medical Leave of Absence (without pay)	01.04.18	Facilities Services

**JOB ABANDONMENT:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Munford, Lyndsi	Security Officer	12.07.17	Security

**RETIREMENT: (comments)****Silvia Hauber**

02/21/11 - 03/16/18 - HR Generalist, Human Resources  
03/17/18 - Retirement

**David Jennings**

06/29/81 - 08/01/82 - Librarian II, Information Division  
08/02/82 - 05/15/85 - Librarian IV, Wooster  
05/16/85 - 03/25/90 - Librarian V, Business, Labor, Government  
03/26/90 - 12/24/94 - Services Coordinator, Main, Public Services Coordinator Office  
12/25/94 - 04/30/04 - Assistant Librarian Director, Admin  
05/01/04 - 08/20/05 - Interim Librarian-Director, Admin  
08/21/05 - 02/28/18 - Director, Admin  
03/01/18 Retirement

**Russell Orr**

09/17/86 - 02/15/88 - Sub Bookmobile Driver, Mobile Services  
02/16/88 - 02/26/95 - Librarian Assistant I, Mobile Services

02/27/95 - 02/19/06 - Delivery Van Driver, Administration  
 02/20/06 - 06/20/09 - Public Service Assistant, Circulation  
 06/21/09 - 02/28/18 - Public Service Assistant II, Circulation  
 03/01/18 - Retirement

**NUMBER OF STAFF MEMBERS**

	<b><u>01.16.15</u></b>	<b><u>01.19.16</u></b>	<b><u>01.19.17</u></b>	<b><u>01.18.18</u></b>
Full-Time Staff:	247	248	261	273
Part-Time/Job-Share Staff:	48	50	50	44
Student Assistants:	77	82	77	72
Total number of Staff:	372	380	388	389
Full-Time Equivalent	284	284	298	304

**NOTE:** These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mr. Rich moved, seconded by Mr. Casey, adoption of the Personnel Report. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. 18-12  
**PERSONNEL REPORT**

Mr. Jennings reported the work to prepare the Tri-County Plaza space for Library occupancy is nearly complete. He stated that staff have been hired, and furniture, shelving, collection, and technology are all in the process of installation. **DIRECTOR'S REPORT**

The ribbon-cutting and grand opening of the Springfield-Lakemore Branch Library will be on Saturday, February 17 at 2 pm. Remarks will begin at 1:45 pm. Light refreshments and music will add to the festive atmosphere of a long-awaited facility opening. **SPRINGFIELD-LAKEMORE BRANCH LIBRARY**

Mr. Jennings stated that Main Library will once again host one of his favorite winter events, the Family Reading Festival, on Saturday, February 3 from 10 am to 3 pm. Singer/songwriter Jim Gill returns as a crowd favorite, along with Outback Ray and his array of animals, plus much more. **11<sup>th</sup> ANNUAL READING FESTIVAL**

Mr. Jennings reported one of our longtime partner organizations, Children and Books, will be giving a book to each child in attendance that day. The festival typically has attendance of 1200-1500 people, with many young families contributing to what he believes is the most stroller-intensive day of the year at ASCPL. He added the Family Reading Festival is one of a number of collaborative events/programs involving Summit Education Initiative (SEI). The Library is a key partner with SEI in pursuing educational alignment and improvement from cradle to career.

Mr. Jennings said in late February the Library will open a new collection and service in the Culture/AV Division of Main Library. In collaboration with the Akron Art Museum, the Library will make art available for borrowing by the public. The collection of 27 works by local artists is made possible through a Knight Foundation Arts Challenge grant to the art museum. The art museum has **ART LENDING LIBRARY**

commissioned the works, and ASCPL will serve as the vehicle through which the public can borrow those pieces.

Mr. Weber stated there were no Committee Reports.

Mr. Weber stated there were no reports from Senior Staff

Mr. Rich moved, seconded by Mr. Weber, the Board go into an Executive Session pursuant to Section 121.22 of the Ohio Revised Code to Discuss Appointment of a Public Employee. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye. The motion carried. The Board went into an Executive Session at 4:50 pm. 18-13 EXECUTIVE SESSION

The Executive Session ended at 5:12 pm.

Mr. Rich moved, seconded by Mrs. Adair, to appoint Deputy Director Pam Hickson-Stevenson as the Interim Director effective March 1, 2018 until a new Director begins and to recognize the additional responsibility with an increase of \$325 per pay period. 18-14 APPOINTMENT OF INTERIM DIRECTOR

The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Rochford, and Mr. Weber all voted aye.

There being no further business, Mr. Weber adjourned the regular meeting at 5:14 pm. ADJOURNMENT

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President

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Secretary